

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved with changes April 11, 2007

MINUTES

FINANCE COMMITTEE SPECIAL MEETING

March 7, 2007 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Don Earley called the meeting to order at 7:00 P.M. Roll call found Aldermen Pineda, Kwasman, Dimas, and Murphy present. Alderman Chassee entered immediately after roll call and Alderman Kauth arrived at 7:01 P.M.

Also in attendance were City Administrator Michael Guttman, Administrative Services Director Linda Martin, Community Development Director Joanne Kalchbrenner, Public Works Director Rob Flatter, Museum and Cultural Arts Director LuAnn Bombard, Acting Police Chief Donald Goncher, Assistant Administrative Services Director Nikki Giles, Commander Michael Uplegger and Administrative Secretary Arlene Fisher.

Also in attendance was Alderman Beifuss.

2. Approval of Minutes.

A. Finance Committee – January 27, 2007. Alderman Murphy moved and Alderman Dimas seconded a motion to approve the minutes without any changes. Voting Yea: Aldermen Murphy, Dimas, Pineda, Kauth, Chassee and Kwasman. Voting Nay: 0. Motion carried.

3. Public Participation. None

4. Items for Consent.

A. Adopting the 2007-2008 Annual Budget. City Administrator Michael Guttman reviewed the highlights and future projects stated in the Transmittal Letter of the proposed budget.

General Fund

- Less than a 1% increase for the year, for the General Fund
- Reserve requirements are met
- Personnel changes – half-time employee position proposed to support the Marketing Communications and Public Relations Coordinator
- Continue to have five unfilled positions throughout organization

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ACTING MAYOR
Nancy M. Smith
CITY CLERK

Donald F. Earley
CITY TREASURER
Michael L. Guttman
CITY ADMINISTRATOR

- Strong focus and aggressive marketing campaign of the City which is reflected in the budget

Revenues

- Sales and Use Taxes are moving upward, but telecommunication taxes are moving downward
- Tipping station fees – budgeting conservatively because of the recent land field closing and opening of competing transfer stations
- Ordinances in place to recover fees associated with these programs - Business Registration, Rental Inspection, Contractor Licensing, and Sewer Rates

Capital Projects Fund

- Infrastructure Committee reviewed the Capital Improvement Program and noted that they would like additional money in the out-years to deal with some street projects
- Need long-term revenue source to help with this fund

Commuter Parking Fund

- Third commuter lot – hopefully will go out to bid this month

T.I.F.

- Downtown development - Conceptual intergovernmental agreement contingent upon T.I.F being extended - focused on the redevelopment of land located at the southwest corner of Rt.#59 and Main Street

Motor Fuel Tax Fund

- Inclusion of design engineering for new salt dome

Alderman Dimas moved and Alderman Pineda seconded a motion to recommend approval of Ordinance No. 07-O-0018 – An Ordinance Adopting the Annual Budget for the City of West Chicago, DuPage County, Illinois for the Fiscal Year Commencing May 1, 2007 and Ending April 30, 2008. Voting Yea: Aldermen Dimas, Pineda, Murphy, Kauth, Chassee and Kwasman. Voting Nay: 0. Motion carried.

B., C. and F. Ordinances 07-O-019, 07-O-0016 and 07-O-0021 -

Alderman Dimas moved and Alderman Pineda seconded a motion to recommend approval of the following Ordinances:

07-O-0019 – An Ordinance Amending the West Chicago Code of Ordinances – Business Registration Program, Rental Inspection Program, Contractor Licensing Program and Sewer Rates.

07-O-0016 – An Ordinance Amending the Annual Budget for the City of West Chicago, DuPage County, Illinois for the Fiscal Year Commencing May 1, 2006 and Ending April 30, 2007 Passed and Adopted by Ordinance No. 06-O-0018 and Amended by Ordinance Nos. 06-O-0048, 06-O-0094 and 07-O-0001

07-O-0021 – An Ordinance Amending Chapter 2, Section 2-215 and 2-216 of Ordinances of the City of West Chicago, thus Amending the Cemetery Fees and Charges.

**Voting Yea: Aldermen Dimas, Pineda, Kauth, Chassee, Kwasman and Murphy.
Voting Nay: 0. Motion carried.**

D., E. and G. Resolutions 07-R-0026, 07-R-0027 and 078-R-0034 -

Alderman Murphy moved and Alderman Chassee seconded a motion to recommend approval of the following Resolutions:

07-R-0026 - A Resolution Authorizing the Mayor and City Clerk to Execute a Certain Intergovernmental Agreement with West Chicago Elementary School District No. 33 – School Liaison Officers.

07-R-0027 - A Resolution Authorizing the Mayor and City Clerk to Execute a Certain Intergovernmental Agreement with West Chicago Community High School District No. 94 – School Liaison Officers.

07-R-0034 - A Resolution Authorizing the Mayor to Execute a Contract Agreement with Cemetery Management, Inc. for Professional Services Related to Cemetery Sexton at the City's Glen Oak and Oakwood Cemeteries for FYE 2008.

**Voting Yea: Aldermen Murphy, Chassee, Pineda, Dimas, Kauth and Kwasman.
Voting Nay: 0. Motion carried.**

5. Old Business. None

6. New Business. None

7. Reports from Staff. None

8. Executive Session. At 7:15 P.M. the Chair entertained a motion to convene into Executive Session *regarding personnel matters*. Alderman Kauth moved and Alderman Murphy seconded a motion. The motion was approved by voice vote.

9. Items to be Referred for Final Committee Action from Executive Session. None.

Executive Session ended at 7:24 P.M. and Regular Session commenced.

10. Adjournment. Alderman Murphy moved and Alderman Chassee seconded a motion to adjourn Regular Session. The motion was approved by voice vote and the meeting adjourned at 7:25 P.M.

Respectfully submitted,
Arlene Fisher