

# CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 10/25/07

## MINUTES FINANCE COMMITTEE

September 5, 2007, 6:00 P.M.

### 1. Call to Order, Roll Call, and Establishment of a Quorum.

Chairman Don Earley called the meeting to order at 6:00 P.M. Roll call found Aldermen Chassee, Kauth, Fuesting and Gianforte present.

Aldermen Pineda and Dimas were absent.

Staff in attendance was City Administrator Michael Guttman, Administrative Services Director Linda Martin, Assistant Administrative Services Director Nikki Giles and Administrative Secretary Arlene Fisher.

Also in attendance was Pete Zaikowski, Prescient Development, Inc.

### 2. Approval of Minutes.

A. Finance Committee – June 19, 2007. The minutes were approved as presented by voice vote.

### 3. Public Participation/ Presentations. None.

### 4. Items for Consent.

A. Ordinance 07-O-0081 – Budget Amendment for IT Projects. Chairman Earley stated that the consultant, Prescient Development Inc., completed its audit of the City's information technology equipment and an increase in the current budget would be necessary to insure that funds are available to obtain a secure and high performance system. The amended amount for fund 01-05-03-4806 is \$117,500.00.

Alderman Chassee moved and Alderman Gianforte seconded a motion to approve Ordinance No. 07-O-0081 – An Ordinance Amending the Annual Budget for the City of West Chicago, DuPage County, Illinois for the Fiscal Year Commencing May 1, 2007 and Ending April 30, 2008, Passed and Adopted by Ordinance No. 07-O-0018 and Amended by Ordinance No. 07-O-0039.

Voting Yea: Aldermen Chassee, Gianforte, Kauth and Fuesting. Voting Nay: 0. Motion carried.

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MAYOR  
Nancy M. Smith  
CITY CLERK

Donald F. Earley  
CITY TREASURER  
Michael L. Guttman  
CITY ADMINISTRATOR

**B. Ordinance 07-O-0080 – Funding the Capital Projects Fund.** Mr. Earley explained the need for a ¼% retailers' occupation and use tax to assist with the funding gap in the Capital Projects Fund.

Alderman Chassee asked why the amount of utility tax collected has remained constant in the past years. City Administrator Michael Guttman stated that the amount is very much dependent upon weather temperatures and, as it has worked out, the average amount received in the past for utility use tax has been approximately \$2,000,000.00, annually.

**Alderman Fuesting moved and Alderman Kauth seconded a motion to approve An Ordinance Amending Chapter 16, Article II of the Code of Ordinances of the City of West Chicago to Provide a Home Rule Municipal Retailers' Occupation Tax and a Home Rule Municipal Service Occupation Tax.**

**Voting Yea: Aldermen Fuesting, Kauth, Chassee and Gianforte. Voting Nay: 0. Motion carried.**

**5. Unfinished Business.** None.

**6. New Business.**

**A. Resolution No. 07-R-0107 -City Council Agenda – Order of Business.** Mr. Earley explained the need to amend Resolution No. 06-R-0074, Section 2 of the West Chicago City Council Rules adopted September 18, 2006. He stated that the change would help give the public a better understanding of the contents of items on the Consent Agenda discussed at City Council Meetings.

**Alderman Fuesting moved and Alderman Gianforte seconded a motion to approve Resolution No. 07-R-01074 – Amending the City Council Agenda Order of Business - West Chicago City Council Rules.**

**Voting Yea: Aldermen Fuesting, Gianforte, Kauth and Chassee. Voting Nay: 0. Motion carried.**

**B. Wayne/Winfield Area Youth /Family Services (WAYS) Funding Request.** Mr. Earley asked the Committee to consider donating the \$2,000.00 still available in the budget. He stated that other municipalities and townships are also planning to contribute funding to WAYS.

**After some discussion, voting on this item was tabled until a formal request is submitted from WAYS.**

**C.** Mr. Earley explained that since DuPage National Bank had not complied with City Council Rules for Investment, the City ceased doing business with them and has chosen Harris Bank as an alternative. He further discussed the benefits the City would obtain by doing business with Harris Bank. He also stated that in the future, if RFPs are required, DuPage

National Bank would be included and treated in the same manner as all other banks included in the bidding process.

**D. Mr. Earley named Matt Fuesting as Vice-Chairman of the Finance Committee.**

**7. Reports from Staff.** None.

**8. Executive Session.** None

**9. Items to be Referred for Final Committee Action from Executive Session.** None

**10. Adjournment.** Alderman Chassee moved and Alderman Kauth seconded a motion to adjourn. The motion was approved by voice vote and the meeting adjourned at 6:29 P.M.

Respectfully submitted,

*Arlene Fisher*