

CITY OF WEST CHICAGO

WHERE HISTORY & PROGRESS MEET

Approved 5/28/08

MINUTES

FINANCE COMMITTEE

April 24, 2008 7:00 P.M.

1. Call to Order, Roll Call, and Establishment of Quorum. Chairman Don Earley called the meeting to order at 7:00 P.M. Roll call found Aldermen, Gianforte, Chassee and Fuesting present. Aldermen Pineda and Dimas were absent.

Staff in attendance were City Administrator Michael Guttman, Administrative Services Director Linda Martin, Community Development Director Joanne Kalchbrenner and Administrative Services Secretary Arlene Fisher.

Also in attendance were Chris Collier and John Cahill from Edward Jones.

2. Approval of Minutes.

A. Finance Committee – March 11, 2008. The minutes were approved as presented by voice vote.

3. Public Participation/Presentations. None

4. Items for Consent

A. Program Review – Administrative Adjudication. Community Development Director Joanne Kalchbrenner stated that with the exception of some problems with collecting fines, the Administrative Adjudication process for ordinance violations has been very successful. A tracking system and forms have been created. Procedures and policies have also been put into place so citation hearings are now held in a more timely manner. She further stated that staff will continue to look for ways to improve procedural issues and ways to effectively collect payment of fines.

B. Resolution No. 08-R-0053 – A Resolution Authorizing a Contract Agreement with Cemetery Management. City Treasurer Earley stated that the new contract with Cemetery Management would include Cemetery Management's takeover of snow plowing operations and maintenance fertilizer application, along with weed control, at each cemetery location.

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MAYOR
Nancy M. Smith
CITY CLERK

Donald F. Earley
CITY TREASURER
Michael L. Guttman
CITY ADMINISTRATOR

Alderman Chassee moved and Alderman Gianforte seconded a motion to recommend to City Council the approval of Resolution No. 08-R-0006 for an amount not to exceed \$61,740.00 for the fiscal year 2009.

Voting Yea: Aldermen Chassee, Gianforte and Fuesting. Voting Nay: 0. Motion carried.

C. Ordinance No. 08-O-0032 – An Ordinance Amending the Cemetery Fees and Charges.

Alderman Gianforte moved and Alderman Fuesting seconded a motion to recommend to City Council the approval of Ordinance No. 08-O-0032.

Voting Yea: Aldermen Gianforte, Fuesting, and Chassee. Voting Nay: 0. Motion carried.

D. Ordinance No. 08-O-0026 – Assessment of Delinquent Fees for Outstanding Charges Owed to the City.

Alderman Gianforte moved and Alderman Fuesting seconded a motion to recommend to City Council the approval of Ordinance No. 08-O-0026.

Voting Yea: Aldermen Gianforte, Fuesting and Chassee. Voting Nay: 0. Motion carried.

5. Unfinished Business. City Administrator Michael Guttman stated that in the past, the May and June Finance Committee Meetings have been combined. The Committee agreed that the monthly meetings would remain combined unless the need for an additional meeting was necessary.

6. New Business.

A. Refinancing WTP Bond Issue. Mr. Chris Collier and Mr. John Cahill from Edward Jones gave a presentation in regard to the benefits of refinancing the City Water Treatment Plant Bonds. Since the financial market is currently volatile, it was suggested that Bond not be refinanced at this time.

7. Reports from Staff. None.

8. Executive Session. None.

9. Items to be Referred for Final Committee Action from Executive Session. None.

10. Adjournment. Alderman Chassee moved and Alderman Gianforte seconded a motion to adjourn. The motion was approved by voice vote and the meeting adjourned at 7:45 P.M.

Respectfully submitted,
Arlene Fisher