



**WHEN:** SATURDAY, MAY 15, 2010  
**TIME:** 9:00 A.M. TO 3:00 P.M.  
**WHERE:** DOWNTOWN (MAIN STREET, WEST CHICAGO)  
**WHAT:** 10' x 10' SPACE  
**COST:** *FREE* to businesses residing in the downtown business district. A required \$75.00 deposit is refunded upon completion of event. Deposit is forfeited if vendor does not show on day of event, or cancels after the close of business on April 30, 2010.  
**DUE BY:** MARCH 31, 2010 - SPACE IS LIMITED

### GENERAL INFORMATION

1. Tents, tables and chairs are not provided. Each vendor is responsible for own set-up, table, table covering and/or chair.
2. All tents must be weighted.
3. Booths must be manned between 9:00 a.m. and 3:00 p.m.
4. All display stands, tables, racks, shelves, etc., must be kept within the marked boundaries of each vendor's space. Please adhere to this rule out of consideration for other vendors and the general public.
5. All items for sale must be priced. Vendor must supply bags or wrappings and a written receipt for all purchases. Collection of State sales tax is the responsibility of each vendor.
6. Each vendor will be notified by e-mail of space assignment and set-up time within 2 weeks prior to the fest.
7. Displays should not be removed before 3:00 p.m. Violation of this rule will prohibit vendor from next year's event.
8. Vendor parking is available at the West Chicago Park District, 157 W. Washington Street.
9. Vendor spaces are limited and assigned on a first come basis.
10. No refunds due to inclement weather conditions. This is a rain or shine event.
11. Food vendors require additional \$20 electrical fee in addition to temporary food service permit, available at DuPage County Health Department (630) 682-7400.
12. Photographs taken at event may be used for future promotion.

### QUESTIONS OR MORE INFO?

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